



The Otonabee Region Conservation Authority  
Regular Board of Directors Meeting  
March 20, 2025, 4 : 3 0 pm  
Via Zoom

## AGENDA

### A. Administration

1. Call to Order, Land Acknowledgement and Chair's Opening Remarks

*We respectfully acknowledge that we are on the treaty and traditional territory of the Mississauga Anishinaabeg. We offer our gratitude to First Peoples for their care for, and teachings about, our earth and our relations. May we honour those teachings.*

2. Approval of Agenda
3. Disclosure of Conflict of Interest
4. Delegations
5. 2025-012 Minutes of the Meeting held February 20, 2025  
[February 2025 Minutes](#)
6. Business Arising from the Minutes

### B. Reports for Approval

1. 2025-013 Byersville Creek Floodplain Mapping  
[Byersville Creek Floodplain Mapping Report](#)  
[Appendix A – Byersville Floodplain Maps](#)  
[Appendix B – Byersville Public Consultation Report](#)
2. 2025-014 Draft Records Retention Policy & Schedules  
[Records Retention Policy Report](#)  
[Appendix A – Draft Records Retention Policy & Schedules](#)

### C. Reports for Information

1. 2025-015 Jackson Creek (Downtown) Floodplain Mapping – Public Information Centre  
[Jackson Creek \(Downtown\) Floodplain Mapping Report](#)  
[Appendix A – Jackson Creek \(Downtown\) Map](#)
2. 2025-016 CAO Monthly Activity Report  
[CAO Monthly Report](#)
3. 2025-0 Media Highlights  
[February Media Report](#)

## **D. Correspondence**

There was no correspondence.

## **E. Open Forum**

## **F. Closed Session – Items not linked on Open Agenda**

1. CS25-004 February 20, 2025 Closed Session Minutes
2. CS25-005 - Verbal - (A position, plan, procedure, criteria, or instructions to be applied to any negotiations carried on or to be carried on by or on behalf of the Authority)
3. CS25-006 (Litigation or potential litigation, including matters before administrative tribunals)

## **G. Report Out of Closed Session**

## **H. Future Meetings**

Tuesday, April 1 – Finance Committee meeting with BDO Auditors (Virtual)

Monday, April 14 – Conservation Ontario Council AGM – Chair Metcalf & CAO attend (in person)

Thursday, April 17 – Otonabee Conservation Board Meeting at Riverview Zoo, Rotary Education Centre (in person)

## **I. Adjournment**